

**HERTFORDSHIRE COUNTY COUNCIL**

**HEALTH AND WELLBEING BOARD  
THURSDAY 25 SEPTEMBER 2014, AT 2.00 P.M.**

**SUBJECT: HERTFORDSHIRE DRUG AND ALCOHOL STRATEGIC BOARD**

Joint Report of the Director of Public Health and Director of Community Protection

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**1.0 Purpose of report**

1.1 To brief members on the outcomes of the consultation with key partners on the proposed Terms of Reference for a Strategic Drug and Alcohol Board and agree next steps.

**2.0 Summary**

2.1 Following discussion at both the Community Safety Board and the Health and Wellbeing Board, a “three domains” of response to drugs and alcohol model has been developed, which sees coherent strategic action on drugs and alcohol as requiring work across (1) enforcement and control, (2) prevention and (3) treatment support and care.

<b>Enforcement and Control</b>	<b>Prevention</b>	<b>Treatment, Care and Support</b>
County Community Safety Unit and Police	Shared Leadership between Public Health, Community Safety and Police	Public Health (Adults) Children’s Services (Children and Adolescents)

2.2 This current proposal comes about following discussion and consultation with stakeholders (including several multi agency workshops comprising commissioners, partners, providers and users and carers) in the development of drug and alcohol delivery plans, including the Health and Wellbeing Board approved Alcohol Strategic

Action Plan. Consultation and discussion included a range of one to one meetings, workshops and group discussions comprising the following stakeholders:

County council departments including Community Protection	Chief Constable
Probation	Police and Crime Commissioner
Drug and Alcohol providers	National Health Service Clinical Commissioning Groups
Service Users	District Councils
Community Safety Unit	Schools
NHS Provider Trusts	

### **3.0 Recommendation**

- 3.1 That the Board endorse the proposal presented in this report and the terms of reference at Appendix 1 and note that the proposal has already secured Chief Constable, Police and Crime Commissioner, District Council Officer and Hertfordshire County Council agreement.

### **4.0 Background**

- 4.1 The Landscape for drug and alcohol response changed in 2013. Public Health took on responsibility for commissioning drug and alcohol treatment and care for adults under the Public Health Regulations 2013. A range of agencies have an existing, enduring or new role related to drugs and alcohol and current best practice suggests conceptualising these across the three domains of 1) prevention, 2) treatment and care/support and 3) control and enforcement. We do not have a single forum in Hertfordshire currently where there is a strategic overview of all these three domains and how they work together.
- 4.2 Commissioning across the three domains is currently undertaken and funded by the following agencies
- Public Health commissions all adult treatment and care for drugs and alcohol (except the drug intervention programme on arrest.)
  - Children’s Services commissions treatment and care for children, but with funding from Public Health as part of it [hitherto the NHS contribution].
  - Community Safety agencies and police co-ordinate and commission enforcement and control.
  - Prevention commissioning is mixed and needs further work.

- 4.3 There are strategic commissioning groups in existence (treatment, care and support) or in development to deliver these leads but no strategic co-ordination mechanism.
- 4.4 Following reports previously brought to various agencies including the Community Safety Board and Health and Wellbeing Board, it was agreed by all parties at those two boards that a Strategic Board for Drugs and Alcohol would be proposed.
- 4.5 The rationale for this was the need for a whole system approach to drugs and alcohol, and a strategic forum for aligning objectives and actions and providing an overview. In discussion with stakeholders.
- 4.6 Following comments it is proposed that we seek formal establishment of this Drug and Alcohol Board and agreement by:
- The Health and Wellbeing Board
  - County Community Safety Board
  - Hertfordshire Safeguarding Children's Board
  - Hertfordshire Safeguarding Adults Board
  - The Criminal Justice Board

**5. Outcome(s) to be achieved**

Better co-ordination of the response to Drug and Alcohol related harm, and its impact on public services.

**6. Financial Implications and Timescale**

The Board will be managed within existing resources and will aim to ensure efficiencies come from a whole-system approach.

This proposal is not time limited. The Board would be expected to convene for its initial meeting before Christmas 2014.

**7. Equality impact assessment**

This proposal does not alter the provision to staff or delivery of service to the public. There are therefore no additional impacts on equality matters.

<b>Report signed off by</b>	Hertfordshire County Council Strategic Management Board Director of Public Health Director of Community Protection
<b>Sponsoring HWB Member/s</b>	Jim McManus, Director of Public Health
<b>Hertfordshire HWB Strategy priorities supported by this report</b>	Reducing the harm from alcohol
<b>Needs assessment</b> (activity taken) Drug and alcohol needs assessment undertaken 2013 by the JSNA team within Public Health Multi agency stakeholder workshops in late 2013 and early 2014 to identify governance and strategic issues	
<b>Consultation/public involvement</b> (activity taken or planned) Consultation with relevant partner agencies and boards especially strategic commissioning groups	
<b>Equality and diversity implications</b> This proposal does not alter the provision to staff or delivery of service to the public. There are therefore no additional impacts on equality matters.	
<b>Acronyms or terms used</b>	
<b>Initials</b>	<b>In full</b>
NHS	National Health Service
CCGs	Clinical Commissioning Groups

## APPENDIX 1

# HERTFORDSHIRE DRUG AND ALCOHOL STRATEGIC BOARD (Hertfordshire DASB)

### *Draft Terms of Reference*

## Overview and purpose of the Board

The Hertfordshire Drug and Alcohol Strategic Board is the high-level Board which will provide assurance that the Drugs and Alcohol strategies for Hertfordshire are effective to the key multi-agency partnership Boards for Hertfordshire. These key boards are:

- The Community Safety Board
- The Health and Wellbeing Board
- The Safeguarding Childrens Board
- The Safeguarding Adults Board
- The Criminal Justice Board

The Board will hold to account the leads and partnerships/ groups working across the three domains of

- Enforcement and control
- Prevention
- Treatment, care and support

The following leads are allocated for the three domains:

<b>Enforcement and Control</b>	<b>Prevention</b>	<b>Treatment, Care and Support</b>
County Community Safety Unit and Police	Shared Leadership between Public Health, Community Safety and Police	Public Health (Adults) Childrens' Services (Children and Adolescents)

## Vision

- To provide an integrated strategic response to the challenges of drug and alcohol misuse, locally delivered, to meet the needs of the people of Hertfordshire
- To keep Hertfordshire safe
- To reduce the adverse impact of drugs and alcohol on Hertfordshire (health, crime, economy)
- To ensure best use of public money

## **Role**

- To work towards a whole system approach to drug and alcohol response across the three domains stated above
- To agree joint strategy for Drugs and Alcohol through the agreement of shared goals, alignment of commissioning and other strategies and production of shared plans
- To ensure targets and objectives are being met, including those of partner organisations
- To ensure that work done by partners aligns at strategic level, across agencies and partnerships,
- To hold to account the various agencies on behalf of the key boards named above
- To ensure clear focus on shared outcomes for Hertfordshire

## **Underpinning principles: Integration & Partnership**

- The Board acknowledges drug and alcohol use and the problems the use causes to individuals, families and communities are interrelated and do not occur in isolation to other social and health related issues.
- The Board recognises that the full range of interventions, from preventative to complex solutions to tackle drug and alcohol issues must be effectively managed
- Addressing the challenges of drugs and alcohol requires joint action and agreed pathways between partner agencies, in conjunction with service users and local communities. Joint action will enable the partnership to more effectively meet individual agency and joint targets.
- The Board does not assume or override the decisions of individual commissioners
- Equality, fairness and diversity are fundamental to the value base of the Board
- The Board is committed to the principle of achieving equity of access to and provision of, services across the County.
- The Board will work with within the current legislative framework.
- The board will ensure that safeguarding children and vulnerable adults is given proper place within its work and core of service delivery.

## Meetings

The Board will meet at least once a quarter

The following groups are accountable to the Drug and Alcohol Action Team Board:

- The Strategic Commissioning Group for drug and alcohol treatment and care
- Prevention Group?
- C&YP drug and alcohol commissioning group
- Enforcement and control group

## Secretariat

The xxx(to be confirmed) service administrators will take minutes and circulate papers.

## Co-Chairs

The Director of Public Health and the Chief Constable will Co-Chair

## Quoracy

40% of members including the Co-Chairs.

## Membership details

<b>Member</b>
Director of Public Health (or nominee)
Chief Constable (or nominee)
Police and Crime Commissioner (or nominee)
Probation Service (or nominee)
Director of Childrens Services (or nominee)
Director of Community Protection (or nominee)
Director of HCS (or nominee)
Clinical Commissioning Groups Nominee
District Councils nominee <ul style="list-style-type: none"><li>• A Chief Executive (alternate or delegate may also be named)</li></ul>
<i>Any others?</i>
<i>Any others?</i>

<b>In Attendance</b>
Drug and alcohol lead commissioners
District Council Community Safety Manager
<i>Any others?</i>

<i>Any others?</i>
<i>Any others?</i>

Other members to be admitted as agreed by the Board and co-opted whether on an ad-hoc, fixed term or permanent term as agreed by the Board.

## **Conduct of Business**

- Board members will attend meetings or send their representative) and will be mandated to fully represent and action relevant issues within their own agencies as may be recommended by the Board.
- Decisions on actions will normally be reached by consensus agreement of the members present.
- The meeting will observe the requirements of the Freedom of Information Act 2000.
- Papers and reports will be prepared for member organisations as required. Board members will report Board business to their home organisation.
- The Co-Chairs will report Board business to the 4 Strategic Boards the Board is accountable to
- The Local Government Act 1972 will be deemed to apply to meetings in relation to access of press and public.

The Board will review the TOR annually.

Jim McManus  
Draft 6, August 12th 2014